

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

## Regular Meeting January 8, 2019

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 20, 2018
- Published in the Howell Times on December 29, 2018
- Filed written notice with the Township Clerk on December 17, 2018
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on [www.njfiredistricts.org](http://www.njfiredistricts.org)

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Bailey, Stalling, and Acampora all in attendance.

It was noted that there were five (5) members of the public in attendance.

### **Administering the Oath of Office: None**

Commissioner Acampora reported that the regular workshop Meeting Minutes of December 10, 2018 were posted on the Fire Company Bulletin Board outside the meeting room at the fire house. He then read the minutes from the regular business meeting on December 11, 2018.

A motion to approve the minutes was made by Commissioner Bommer and seconded by Commissioner Bailey. The motion passed unanimously by the Board.

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**PAYMENT OF BILLS:** Commissioner Bailey presented the following bills for payment:

<b>Bills</b>	<b>Amount</b>
Taylor oil	\$ 697.21
e.j Schuster's office furniture	\$ 635.00
access health	\$ 455.00
tgs	\$ 450.00
atlas welding	\$ 43.19
shore business	\$ 425.00
Verizon	\$ 197.12
savelives	\$ 278.40
defender	\$ 767.67
American water	\$ 3,358.00
net link web services	\$ 199.00
cit	\$ 97.00
sendzik sendzik	\$ 10,246.50
Robert lawlor	\$ 375.00
Asbury park press	\$ 164.60
northern tool blue tarp	\$ 42.64
<b>Total</b>	<b>\$ 18,431.33</b>

A motion was made by Commissioner Bommer and seconded by Clerk Acampora to pay the bills. A roll call vote was taken with the following results:

Scarlato – Yes  
Bommer – Yes  
Bailey – Yes  
Stalling - Yes  
Acampora – Yes

The motion passed unanimously 5-0.

## COMMUNICATIONS

Sent: None

Received

NJ DMV renewal registration for 488  
Incident reports from 12/22/18 Santa ride – injury reports for Higgins and Arcos  
Sendzik & Sendzik: Notice of Election  
Affidavit of Publication – Special Meeting  
Affidavit of Publication – 2019 Meeting schedule  
Notice of Public Budget Hearing  
Final death certificate received for Bart Major

STATION 19-4, HOWELL TOWNSHIP, N.J. • PHONE (732) 458-0222 / FAX (732) 458-6398



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Accountant Osborn – E-mail stating the budget has been approved by the State of NJ

## COMMITTEES

### Executive Board

There was no meeting held in December 2018.

Next meeting on 1/24/19.

### Chief's Report

Chief Gotto handed in all vehicle and call reports.

Chief Gotto has requested to send two (2) fire fighters to the Middletown Fire Academy to receive their Fire Fighter I training and certification. These two (2) fire fighters missed the cut-off to register for the class with the Monmouth County Fire Academy and the chief states that this is the only academy class that is available until September 2019. The cost will be \$350 per fire fighter.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to send fire fighters Phleger and Cho to the Middletown Fire Academy at a cost not to exceed \$700. The motion was unanimously approved by the Board. Chairman Scarlato noted that this is a onetime exception and that all fire fighters are still to attend Fire Fighter I classes at the Monmouth County Fire Academy.

Chief Gotto spoke about the formation of the Communications Committee, which will include one (1) commissioner and one (1) line officer from each fire company to discuss any radio communication issues. The Chief stated he will be the line officer attending these meeting and the Board stated Commissioner Bommer would be attending on the Board's behalf.

The Fire Bureau has contacted the Chief and the Board and requested a copy of our Social Media policy. They were informed that we do not currently have one. The Chief has informed all members via E-Dispatch that under no circumstance are any photos to be taken at any 19-4 incident and posted on Social Media. The Board and the Line Officers will work on creating a Social Media policy to be implemented by the Board.

The new printer has been received for the radio room. The printer and the computer backup system will be installed beginning 1/9/19.

Chief Gotto stated that the last set of Class A uniforms received from Bob's Uniforms were incorrect. Both had the American Flag on the arm of the jacket. Clerk Acampora stated he will review the letter that is sent to Bob to make sure it does not state this and he will follow-up with a phone call to Bob's Uniforms.

There is an issue with the Red Alert System that All 5 township companies are experiencing. Red Alert has been notified and they are addressing the problem.

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The Chief states that we will need to keep approximately five (5) Scott SCBA packs for any fire fighters attending Fire Fighter I training.

## **Chief Engineer**

Chief Engineer Gilseman was not in attendance.

Chairman Scarlato stated that Ladder 490 would be going out for service in the next few weeks to have the additional work completed. It will be out of service for 3 – 4 weeks.

Chief Gotto stated that the emergency lights on vehicle 466 have been replaced and were covered under warranty.

It was noted that the gas meters are going to need their quarterly service.

## **Purchaser:**

Commissioner Bailey stated that the gas meter has been ordered, along with the two (2) batteries for the stand-up Stream lights.

The Chief is still investigating the new nozzles that we received in December 2018 to make sure they are the correct ones that he wanted.

## **OLD BUSINESS:**

Chairman Scarlato stated that he ordered all the 1099s from ADP and should have them in approximately 5 days.

Chairman Scarlato noted that fire fighter Danny Gaul was not reported on the year-end percentage report and is due his stipend based on his percentage. Chief Gotto stated that he would provide this information to the Board so that his stipend can be issued.

## **NEW BUSINESS:**

Chairman Scarlato noted the list of fire fighters qualifying for LOSAP would be posted by the Board's next business meeting. All fire fighters will have 30 days to review the list and appeal the findings. LOSAP deposits will be approved at the Board's March regular business meeting.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to pass Resolution #01082019-02 Establishing Temporary Budget Pursuant to N.J.S.A. 40A:14-78.17. A roll call vote was taken with the following result:

Scarlato – yes

Bommer – yes

Stalling – yes

Bailey – yes

Acampora – yes

Motion passed unanimously by a vote of 5 –yes, -0- no.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to accept the 2019 Line Officers as elected by the Ramtown Fire Company:

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Chief William Gotto  
1<sup>st</sup> Assistant Chief Ricky Romano  
2<sup>nd</sup> Assistant Chief Colin Murphy  
Captain Chris Maher  
Lt. Salvatore Scarlato

The motion passed unanimously by the Board.

**GOOD AND WELFARE: None**

**JOINT PURCHASING COMMITTEE: None**

**APPLICATIONS/TERMINATIONS: None**

**PAYROLL: None**

**TREASURER'S REPORT:** Commissioner Stalling reported the following balances for the for the Board's accounts:

## CHECKING ACCOUNT

OPENING BALANCE	\$ 9,189.18
CANCELED CHECK (NJ Water)	\$ 2,913.91
CANCELED CHECK (Witmer)	\$ 772.00
INTEREST	\$ 5.97
TRANSFER	<u>\$ 20,000.00</u>
SUB-TOTAL	\$ 32,881.06

NJ – PERS TEPS Payment	\$
BILLS PAID	\$ 18,431.33
BILLS PAID (James Eadicicco)	<u>\$ 550.00</u>
CLOSING BALANCE	\$ 13,899.73

## SAVINGS ACCOUNT

OPENING BALANCE	\$2,274,234.83
DEPOSIT	\$
INTEREST	<u>\$ 1,504.57</u>
SUB-TOTAL	\$2,275,739.40
TRANSFER TO PAYROLL	\$
TRANSFER TO CHECKING	<u>\$ 20,000.00</u>
CLOSING BALANCE	\$2,255,739.40



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## PAYROLL ACCOUNT

OPENING BALANCE	\$ 25,609.12
TRANSFER	\$
INTEREST	\$ <u>14.38</u>
SUB-TOTAL	\$ 25,623.50
PAYROLL	\$ 10,755.61
FEES	\$ 5,363.99
FEES	\$ <u>126.60</u>
CLOSING BALANCE	\$ 9,377.30

The Treasurer's report was accepted on a motion by Commissioner Acampora and seconded by Commissioner Bailey and passed unanimously by the Board.

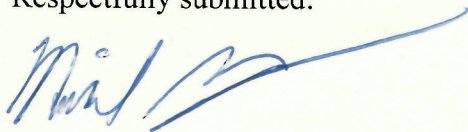
**PUBLIC COMMENT:** There were five (5) members of the public in attendance at the end of the meeting. Comments on agenda items were taken from the public while the items were being discussed by the Board.

**EXECUTIVE SESSION:** There was no Executive Session.

**ADJOURNMENT:** This concluded the business before the Board, so a motion was made by Commissioner Bommer and seconded by Commissioner Bailey to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 21:03 hours.

Respectfully submitted:



Michael L. Acampora  
Clerk